



Highfield

awarding body for compliance

Qualification Specification

Level 2 Award in Fire Safety

Qualification Number: 501/1448/7

Highfield Place
Unit 15 Shaw Wood
Business Park
Shaw Wood Way
Wheatley Hills
Doncaster
South Yorkshire
DN2 5TB
United Kingdom

Tel +44 08452260350
Tel +44 01302363277
Fax +44 08452260360

Info@highfieldabc.com
www.highfieldabc.com

Contents

Introduction	Page 3
Qualification Details	
Key Facts	
Qualification Overview	
Entry Guidance	
Geographical Coverage	
Special Needs	

Qualification Structure	Page 4
How the qualification is assessed	
Progression	
Nominated Tutor Requirements	

Key Skills	Page 5
Useful Websites	
Recommended Training Materials	

Unit 1: Fire Safety Principles	Page 6
--------------------------------	---------------

HABC Level 2 Award in Fire Safety (QCF)

Introduction

This Qualification Specification document is designed to outline all you need to know in order to offer this qualification in your Centre. If you have any further questions, please contact your account manager.

Qualification Details

The HABC Level 2 Award in Fire Safety has been accredited by the regulators of England, Wales and Northern Ireland and is part of the Qualifications and Credit Framework (QCF).

*The regulators are Ofqual in England, DCELLS in Wales and CCEA in Northern Ireland

It is supported by Proskills, the Sector Skills Council for the process and manufacturing sector.

Key facts

• QAN	501/1448/7
• Learning Aim Reference	50114487
• Guided learning hours (GLH)	9
• Credit Value	1
• Assessment Method	Multiple-choice examination

Qualification Overview

The Level 2 Award in Fire Safety is a qualification aimed at anyone involved in the management of fire safety in any workplace. This includes managers, supervisors, team leaders, fire wardens (marshals) and staff working in any area where there is a potential risk of fire.

Learners gaining this qualification will know that fire safety is the responsibility of everyone in the workplace and will recognise the consequences of a fire in any premises.

Entry Guidance

There are no prerequisites for this qualification.

It is advised that learners have a minimum of Level 1 in literacy or numeracy or equivalent.

This qualification is approved for delivery to the age ranges Pre-16, 16-18 and 19+.

Geographical Coverage

The qualification is suitable for learners in England, Wales or Northern Ireland.

Special Needs

HABC have measures in place for learners with special needs. Please see the Reasonable Adjustments Policy, Annex 17 of the HABC Core Manual.

Qualification Structure

This qualification is made up of one mandatory unit, the details of which are included at the end of this document.

Learners must successfully complete the assessment for the unit to achieve the qualification.

This qualification can be taken as a free standing qualification or as part of a wider programme of training.

How the qualification is assessed

This qualification is assessed through a 30-question multiple-choice question examination. The duration of the examination is 1 hour.

Successful learners must achieve a score of at least 20 out of 30.

Following the assessment, a list of results will be provided to the Centre Contacts stating whether learners have passed or failed. Certificates for successful learners will be dispatched for distribution by the Centre Contacts.

Progression

Progression and further learning routes include:

- Level 3/4 Fire Risk Assessment qualifications
- Level 3 Award in Health and Safety

Nominated Tutor Requirements

HABC require that Nominated Tutors have teaching experience and hold a qualification in the relevant subject area.

Suitable subject area qualifications/experience may include:

- A verifiable history as a Local Authority Fire Officer supported with appropriate training.
- NEBOSH National Certificate
- A recognised Level 3 or 4 Fire Safety qualification
- A level 3 or 4 Health and Safety Qualification or equivalent plus attendance on a HABC CPD event "Fire Safety Train the Trainer".

Suitable teaching qualifications include:

- Level 3 or 4 PTLLS or above
- Diploma or Certificate in Education
- Bachelors or Masters Degree in Education
- City and Guilds Teachers Certificate or equivalent
- Level 3 or 4 NVQ in Training and/or Development
- Professional Trainers Certificate
- Proof of at least 30 hours of training in any subject

Nominated Tutors should also be able to demonstrate relevant experience and knowledge in a work context and provide evidence of engagement with the subject field and continuing professional development.

Key Skills

This qualification provides the opportunity for learners to develop competence in key skills and produce evidence towards attaining key skills. The qualification does not ensure key skills are met as this would depend upon learners producing a portfolio of evidence and the mode of study adopted.

Useful

<http://www.hse.gov.uk/>

Websites

<http://www.proskills.co.uk/>

**Recommended
Training
Materials**

M. Wordsworth (2010) *The Fire Safety Handbook (Level 2)* Highfield.co.uk Ltd.

Unit 1: Fire Safety Principles

Unit no: D/601/9698
 Level: 2
 Credit: 1
 GLH: 9

Learning Outcomes	Assessment Criteria
<i>The learner will:</i>	<i>The learner can:</i>
1. Understand the hazards and risks associated with fire in the workplace	<ol style="list-style-type: none"> 1. Explain how fires are caused in the workplace 2. Describe the components of the fire triangle. 3. Identify the hazards during or after a fire, including the products of combustion. 4. Describe the characteristics of fire and smoke spread.
2. Understand how fire risk is controlled in the workplace	<ol style="list-style-type: none"> 1. State the different methods used to identify and control fire hazards. 2. Define the term ‘means of escape’ in relation to fire hazards. 3. Outline typical components for means of escape from fire hazards. 4. Describe methods of fire detection and raising the alarm. 5. Describe the principle of how fires are extinguished. 6. Describe how portable fire-fighting equipment should be used safely. 7. Identify common fixed fire-fighting systems and where they might be used.
3. Understand the principles and practice of fire safety management at work	<ol style="list-style-type: none"> 1. Outline the duties of employers and employees with respect to fire safety in the workplace. 2. Outline how to undertake a simple fire safety inspection in the workplace. 3. Describe the stages involved in a fire risk assessment.
4. Understand the role of the nominated fire warden	<ol style="list-style-type: none"> 1. State the role and function of fire wardens in their workplace: <ul style="list-style-type: none"> • on a day-to-day basis • during an emergency • if they are not in their designated areas of responsibility when the alarm is raised. 2. Outline the content of a fire safety briefing.